

**MONUMENT RULES & REGULATIONS
OF THE
MOUNT CARMEL CEMETERY ASSOCIATION**

**AS APPROVED MAY 24, 1979
REVISED MARCH 1989, JULY 1, 1990, MARCH 2002,
OCTOBER 1, 2004, JULY 3, 2014 AND JUNE 5, 2020**

The Board of Directors of the Cemetery may revise these Rules and Regulations whenever they deem it necessary, and may make reasonable amendments and additions thereto, subject to the approval of the Cemetery Board of the State of New York.

THESE RULES SUPERSEDE ALL PREVIOUS RULES AND REGULATIONS AFFECTING MONUMENT WORK AND THE MONUMENT TRADE WILL BE GOVERNED THEREBY.

- 1. The Monument Rules and Regulations pertaining to all types of monuments shall be deemed a part of the General Rules and Regulations of the Association. All grave and lot owners, monument dealers, sand blasters, setters, etc., are urged to refer to the General Rules and Regulations of the Association as well as the Monument Rules and Regulations, prior to entering into any contract or agreement relative thereto. All work must be completed in strict conformity with said Rules and Regulations. The interpretation of the meaning or intention of these Rules and Regulations by the Cemetery authorities shall be final and binding.**

- 2. No orders will be accepted for the construction of foundations in any grave or plot against which there shall be any unpaid charges due the Association. All work ordered to be done by the Association for which it may impose a charge, must be paid for in advance.**

- 3. Before commencing any work, the monument contractor shall first submit to the Cemetery for approval a foundation order form (provided by the Cemetery) containing the following information:**
 - a) Location of grave.**

 - b) Type of work to be done.**

 - c) A sketch of the monument to be erected and inscription thereon, indicating name of deceased or lot owner.**

 - d) Width, thickness and height of base. (Width = left to right; Height = top to bottom and Depth (thickness) = front to back.)**

 - e) Width, thickness and height of die. (Width = left to right; Height = top to bottom and Depth (thickness) = front to back.)**

 - f) Type, finish and color of base and die.**

 - g) Name and address of purchaser.**

h) If any part of the inscription is not in English, the translation must be included on the foundation order.

The wording of the inscription must be in good taste and respectful of the decedent.

Any monument where the inscription does not match the diagram approved by the Cemetery, will not be permitted to be erected on the gravesite.

Only one inscription will be permitted on a single monument for each grave where interment has taken place. A memorial inscription will not be permitted, however, wording such as "wife or husband of" "son or daughter of" will be allowed. Only the date of birth and date of death of the decedent is permitted; no other dates may be inscribed.

i) The Cemetery does not accept family checks for payment of foundations. Monument dealers should submit their check along with the foundation order.

j) If a monument with a polished surface is ordered, a Polished Monument Application must be submitted along with the foundation order. This form must be signed before a Notary Public by the legal next of kin of the decedent.

4. No work shall be performed on Saturday, Sunday or any Jewish or Legal Holiday, nor during cold or inclement weather, the same to be determined at the sole and absolute discretion of the Director of Operations of the Cemetery or his assistant or designee. The Cemetery gates will be open for inspection and erection of monument work from 8:30 A.M. to 12:00 Noon and from 1:00 P.M. to 3:00 P.M. Trucks will not be admitted after 3:00 P.M. and all work must stop at 3:30 P.M.

5. The Cemetery will process a foundation order only after full payment has been received. The Association will reject any work that does not meet with its Rules and Regulations, or differs from the dimensions and descriptions given in the sketch. Monument dealer should not proceed with the making of the monument until they receive written notice that the monument has been approved.

- 6. A permit signed by the grave or plot owner, and/or the lawfully required heirs and representatives of deceased grave or lot owner must accompany each order. If the owner is a Society, Lodge or Congregation, the permit must be signed by the authorized officer(s) thereof and bear the seal, if any, of the organization. The Association shall have the right to rely and act upon the truth of all statements therein and upon the genuineness of all signatures thereon and upon the authority of the persons signing the same to bind all interested parties. The aforesaid permit must specify the name of the deceased, section and block, lot/line and grave number and the name of the Organization, if any.**
- 7. All foundation work and related work shall be performed by the Association under the supervision of Management.**
- 8. The Association reserves the right to prevent the erection of, or to remove any monument or structure which may be considered detrimental to the appearance or safety of the Cemetery.**
- 9. Monument Dealers must sell only first grade clean stone for monument purposes and must guarantee to the purchaser that such stone is free from sap or anything that will cause rust stains; that it will not crack or pit, stain or discolor, and must agree that should any such fault develop within five (5) years from the date of setting, that the memorial will be replaced without any charge to either the lot owner or the Association, regardless of the manner of manufacture, treatment, setting or handling.**
- 10. All work shall be produced in a first class workmanlike manner and must be free from drill or tool marks. All stone work must have the surface next to the foundation bedded off sufficiently true and even to allow all parts to be in contact with the foundation.**
- 11. All foundations must be ordered the full size of the monument. Any monument where the material and dimensions of which are different from that shown on the sketch will be rejected.**
- 12. Monuments in the shape of tree stumps or other shapes, detrimental to the appearance of the Cemetery are forbidden.**

13. Pictures, photographs, statuary (including vases and candles/candle receptacles), bronze plaques (unless duplicate) of any description, or like items, are forbidden and monuments having holes for any of these items will be rejected. Etchings are permitted.
14. Blackening compound will not be permitted in sandblasted or incised lettering.
15. Copings, entrance sills, fencing, posts and bars, benches, shrub/hedge enclosures or like materials/items on any lot and/or Society plots will not be permitted. The enclosure of any grave or graves is not allowed.
16. The Cemetery reserves the right to remove and dispose of any bed which has broken or fallen into disrepair with notice and in compliance with the New York State Not-for-Profit Corporation Law.
17. Duplicates of existing monuments not in conformity with the present rules will be permitted only in the case of laterally adjacent graves of members of the same family.
18. In every case where the monument is more than one piece, all pieces must be of the same origin, quality and color. This rule will be strictly enforced.
19. Foundation work will be finished true and level by the Association two (2") inches below grade at the lowest point. Notice will be mailed when the foundation is completed and no monument will be permitted to be set until such mailing. No monuments may be set until the foundation has been poured.
20. Monument work shall be of granite from approved quarries. Limestone, cement, epoxy, marble or artificial stone, urns, balls or arches will not be permitted. Second hand material will be rejected.
21. All refuse, boxes, rubbish or surplus material must be immediately removed.
22. Trucks, while loading or unloading are prohibited from leaving the roads.

23. All cement used for pointing joints shall be of a non-staining kind.
24. No inscriptions or names will be permitted on the back of monuments with the exception of the Homler Brothers and Janover Kovna society grounds. No epitaphs are permitted. For other exceptions, see "PRIVATE PLOTS" of the rules herein.
25. Monument setters, prior to setting a monument, must first stop at the Cemetery office and notify the office of the monument or monuments to be set. No monument may be set until it has been inspected by a Cemetery foreman and such foreman has designated the specific grave or plot where it is to be set.
26. Sandblasting and lettering contractors entering the Cemetery must stop at the office of the Cemetery before commencing work. Contractors shall carry their portable unit to the gravesite where work is to be done and shall extend their compressor hose to the gravesite from their truck without placing the hose or portable unit on graves or monuments. The hose shall be placed in an orderly manner either on the sidewalk or in the pathways.
27. Government markers supplied by the Federal Government for veterans will be permitted to be sent directly to the Cemetery for setting and must meet the following standards:
 - a) Order must be processed through the Cemetery prior to arrival of monument at the Cemetery.
 - b) Size of marker must be 2'0" wide, 1'0" thick and 4" high.
 - c) Marker must be of granite.
28. New or replacement bed(s)/ledger(s) on single, double, triple graves will only be permitted with Endowed Care as according to statute. (For graves co-joined by double or triple monuments, all graves must be endowed regardless as to whether or not second or third interment has been made).

The Special Rules and Regulations that apply to Section 3 Block B, Lot 586 through Lot 607, inclusive and Lot 608 through Lot 618, inclusive and two 3' paths and Section 2 Block 3, Lot 193 through Lot 195, inclusive and Lot 214

through portion of Lot 222, inclusive and any area sold by Mount Carmel Cemetery with Special Rules and ledgers are as follows:

SPECIAL RULES AND REGULATIONS FOR THE INSTALLATION OF LEDGERS

- a) A ledger is only permitted when a concrete vault is used for interment.
- b) A headstone may not be placed directly on the ledger, but must have a separate foundation from the ledger foundation.
- c) The maximum size permitted for a ledger is 5'0" L x 2'0" W x 8" D (Modification of Monument Rule #50)
- d) The maximum size permitted for a headstone is 5'0" H overall, including the base. Base must not exceed 2'4" W x 1'4" D x 1'0" H.
- e) No pre-need monument or double headstone is permitted where a concrete vault will be used for interment.
- f) Endowed Care is mandatory at the current approved charges.

29. **IMPORTANT:** The Cemetery reserves the right to limit the size and type of any monument in certain sections of the Cemetery in order to produce uniformity within that section.

PRIVATE PLOTS

- 30. The grade of all plots will be determined by the Cemetery and the contractors shall be governed thereby.
- 31. Private plots shall have one family monument placed in the rear center of the plot bearing the family name. The lot owner may have a footstone erected at each grave, set on a proper foundation, only after an interment has taken place. Headstones of any type are not permitted. Memorial footstones for persons not interred in the grave are permitted only after the owner and/or Society gives written consent that the grave will not be used for interment.

- 32. Where a plot extends from walk to walk, the monument shall be set in the center of the plot, facing both walks, and will be the only exception to the rule for inscribing the back of the monument. Where two branches of a family or friends have adjoining plots back to back, one monument may be used for both plots with the inscription facing each plot. Exception to this Rule applies to the former Hungarian Union Field Cemetery –see Page 20.**
- 33. Bases for family monuments shall be not more than 12” in height, nor more than 18” in depth from front to rear, nor longer than 80% of the width of the plot, and the front or face of the entire monument shall not exceed 15% of the area of the entire plot. The minimum width of the die must be 3’0”, minimum thickness of die must be 8”, and minimum height of die must be 2’6”.**
- 34. There shall be at least 3” finished wash on each end of the die, and at least 3” finished wash front and back. No monument will be permitted to be set with a flush back except wing and contour face monuments. The width of the die must be at least 1” greater than the height. The die shall have a clean, sawed or hammered back. There may be a rock projection of not more than 1” on any side.**
- 35. In no event shall a family monument be higher than 5’0” overall. Monoliths are to be a minimum of 6’ in width and 1’ in thickness, a minimum of 3’6” in height, and a maximum of 4’0” in height.**
- 36. All family monuments and footstones shall be constructed of approved quarry granite. All orders for family monuments must include the design and lettering on the application. Last name of lot owner(s) may be inscribed on the front of the family monument provided there is room and all of the lot owner(s) sign written authorization.**
- 37. Footstones or markers set in a family plot shall be of the same kind and quality of stone as used for the family monument and/or other footstones in the plot. They must not be more than 2’0” in width, 1’0” in thickness and not more than 12” in height. Bases under footstones or markers are not permitted. Double footstones are not permitted unless both burials have taken place. There shall be no variation of the above except in cases of duplication of existing footstones. All footstones shall be of regulation size with sunken**

letters. Exception to this rule will only be made for duplicating a footstone raised above ground level within the lot.

38. Ledgers are not permitted in family plots. The exception to this rule is the duplication of an existing ledger in the same row; no vault required. No new row in a family plot will have a ledger; only regulation footstones permitted.
39. Footstones shall contain only one inscription. The use of two or more names is strictly forbidden.
40. All footstones in memoriam can only be erected if all owners give written consent that the grave will not be used for interment. "In Memory/Memorial" must be inscribed on the footstone.
41. Corner markers may be set without lettering; or if lettered, the initials should be sunk and not raised. They shall not be more than 8" x 8" square, nor less than 18" in depth, set flush with grade and have the sides abut the adjoining lots dressed to the bottom of the markers. Only one marker permitted in each corner and must be set within inside boundary line of the plot.
42. Entrance sills and enclosures of any type will not be permitted.
43. Benches of any type will not be permitted.
44. Temporary grave markers are not the responsibility of the Cemetery.

SINGLE HEADSTONES

(Width = left to right; Height = top to bottom and Depth (thickness) = front to back.)

45. Single headstones are permitted only in the single grave or society areas of the Cemetery and may be erected only after interment has taken place. Single headstones will not be permitted in any family plot.
46. Bases for single headstones must be 12" in height and no less than 1'0" in depth nor more than 1'4" in depth. No base shall be more than 2'4" in width. All bases must have close-pointed or smooth

ends. No single headstone shall exceed 5' in height overall (base and die).

47. There shall be at least 2" finished wash on all sides of the die. The die shall have a minimum thickness of 8". No single headstone will be permitted to be set with a flush back. There may be a rock projection of no more than 1" on the sides. The die shall have a clean, sawed or hammered back.
48. Only one inscription where interment has taken place will be permitted on a single headstone. Two "in memory" inscriptions and two etchings will be permitted on a single headstone provided no interment is to take place. "In Memory/Memoriam" must be inscribed on the monument. Monuments in memoriam can only be erected if the owner and/or society gives written consent that the grave will not be used for interment.
49. Where footstones or foot markers are to be erected with a single stone, they must be of the same kind and quality of stone as used for the single stone, and they shall be flush grass markers measuring a maximum of 2'0" in width, 1'0" in depth and 0'4" in height. The top must be steeled or polished. All lettering must be sandblast incised. Exception: Where a single headstone exists and the two graves are laterally adjacent and contain the remains of the same family, a duplicate of the already existing footstone may be used.
50. Where ledger slabs are permitted, they shall be no more than 5' in length, 2' in width, no more than 8" in height and shall be hammered all around or polished. Foundations will be built so as 2" of the ledger will be below grade and 10" exposed. The words, "where ledger slabs are permitted" shall be strictly adhered to. Generally, ledgers are not permitted.
51. Monoliths, all hammered, permitted up to 4'0" in height and 10" in depth. No monoliths permitted in the former Hungarian Union Field Cemetery or the former Knollwood Park Cemetery. Exception – Kurlander Young Mens Mutual Aid Society: All monuments erected starting with Row E Graves 1 through 37, are to be one piece (monolith) not to exceed 4' overall, (4' above grade and 6" below, no base).

DOUBLE HEADSTONES

(Width = left to right; Height = top to bottom and Depth (thickness) = front to back.)

52. Double headstones will be permitted only over two (2) graves in a line and only after the first interment has taken place.
53. Bases for double headstones must be 12" in height and no less than 1'0" in depth nor more than 1'4" in depth. No base shall be more than 4'8" in width. All bases must have close-pointed or smooth ends. No double headstone shall exceed 5'6" in height overall (base and die).
54. There shall be at least 2" finished wash on all sides of the die. The die shall have a minimum thickness of 8". No double headstone will be permitted to be set with a flush back.
55. Monument dealers are responsible for the placement of the inscription on the proper side of the die. If the double headstone is inscribed on the wrong side of the die, the Cemetery will reject the monument and it will not be allowed to be set. If the monument is set in error, the monument dealer will receive written notice to remove said monument and make the correction within fifteen (15) days. The Cemetery reserves the right to remove and place on the side said monument, if the above is not adhered to.
56. Where the base and die is over 5' in height together, the die shall be clean, sawed or hammered all around and including the base.
57. Where footstones or foot markers are to be erected with a double headstone, they must be of the same kind and quality of stone as used for the double headstone, and they shall be flush grass markers measuring a maximum of 2'0" in width, 1'0" in depth and 0'4" in height. The top must be steeled or polished. All lettering must be sandblast incised. Exception: Where there exists an above-ground footstone and the two graves are laterally adjacent and covered by a common monument, a duplication of the existing footstone will be permitted.

TRIPLE HEADSTONES

(Width = left to right; Height = top to bottom and Depth (thickness) = front to back.)

58. Triple headstones will only be permitted over three (3) successive graves in the same line.
59. The minimum width of the base must be 5'0" and the maximum width of the base shall be 6'0". All bases must be 12" high. The minimum thickness of the base must be 1'2" and the maximum thickness shall be 1'4".
60. The minimum thickness of the die must be 10" and the maximum thickness of the die shall be 12". The minimum height of the die must be 2'6" and the maximum height of the die shall be 3'6".
61. There shall be at least 2" finished wash on all sides of the die. No triple headstone will be permitted to be set with a flush back.
62. Where footstones or foot markers are to be erected with a triple headstone, they must be of the same kind and quality of stone as used for the triple headstone, and they shall be flush grass markers measuring a maximum of 2'0" in width, 1'0" in depth and 0'4" in height. The top must be steeled or polished. All lettering must be sandblast incised. Exception: Where there exists an above-ground footstone and the three graves are laterally adjacent and covered by a common monument, a duplication of the existing footstone will be permitted.

SOCIETY ENTRANCES

63. All society entrances may be marked in one of the following ways:
 - a) The placement of a flush granite marker measuring 2'0" in width, 1'0" in depth and 0'4" in height placed in a bed of cement bearing the society name.
 - b) A slant marker 2' in width, 1' in depth and no higher than 2' in height, at the bottom on a cement platform; the placement of which is to be determined by the Cemetery.

c) The erection of granite posts, no higher than 4' in height, no larger than 1'6" x 1'6" in width and thickness, to be placed within a society plaza constructed of concrete and shall be set back 3' from the front line of the property.

- 64. All society entrances shall be of approved granite and shall be hammered, sawed or polished all around.
- 65. The following shall not be permitted: sills, copings, chains, posts, bars, enclosures, etc. of any type.
- 66. Arches over society entrances are not permitted.
- 67. Metal gates or metal plaques set in existing entrance posts will not be permitted.

MAUSOLEUMS

- 68. No mausoleum shall be erected on a plot containing less than 320 square feet; nor shall any mausoleum be wider than 75% of the width of the plot; nor shall a mausoleum be built less than two feet from the rear line of the plot, except where a plot extends from one walk to another, in which event, the mausoleum shall be set at least five feet from the rear line. All new mausoleums must have Endowed Care.
- 69. The Cemetery reserves the right to restrict or determine the location of a mausoleum on any plot. Mausoleums must, as to dimensions, location on the plot, character of materials, nature of workmanship inclusive of finish, bases and foundations, comply with the Rules and Regulations pertaining to the construction of mausoleums - see Rule 76.
- 70. Mausoleums shall be designed to provide for only one entombment in any catacomb. The construction of catacombs for the entombment of more than one body behind one catacomb front or tablet will not be permitted.

Entombment of two (2) cremains in one catacomb will be permitted. Where two (2) cremains are entombed in one catacomb, the Cemetery will permit two inscriptions on one catacomb front or

tablet. If deed is not recorded on the books of Mount Carmel Cemetery, Society authorization is required.

- 71. Mausoleums shall face the front of the lot and shall not be erected with the side to the road.**
- 72. No plans for the construction of a mausoleum or sarcophagus will be approved until a sum sufficient to provide Endowed Care of both the building and surrounding plot has been deposited in the Endowed Care Fund of the Association. It shall be understood that the amount necessary for Endowed Care shall be determined by the size and specifications of the building and the size and type of landscaping of the surrounding plot.**
- 73. Where no provision has been made with the Association for the Endowed Care of a mausoleum or sarcophagus and no other kind of care is being given, and due to an Act of God, in the opinion of the Management of the Association, the mausoleum or sarcophagus is in such need of essential repairs, and where repairs or necessary reconstruction has not been made after due notice to the last known address of the owner of record, by certified mail, the Association may at its option after the expiration of fifteen (15) days from the sending of such notice and in accordance with the New York State Not-for-Profit Corporation Law, remove all bodies from such mausoleum or sarcophagus, demolish the same, and remove such mausoleum or sarcophagus and the foundation thereof, grade and surface the plot with grass, and re-inter the bodies in said plot. Where the foregoing is not feasible in the opinion of the Board of Directors or Management, the Association may permanently seal up the entrance to said mausoleum or sarcophagus with suitable materials after giving the same notice as previously stated.**
- 74. Immediately upon completion of any mausoleum, one key to the door lock must be deposited in the office of the Cemetery, to remain in the permanent custody of the Cemetery.**
- 75. Once a mausoleum or sarcophagus has been erected, no interments shall thereafter be permitted on the plot outside of the mausoleum or sarcophagus walls unless the size of the lot can accommodate same.**

MAUSOLEUM REGULATIONS

76. **Only a truck crane will be permitted for the erection of a mausoleum at the construction of roadside buildings; all others must have a boom derrick, which shall remain where originally placed. A derrick shall have at least five guy lines, fastened to anchors buried at least four feet in the ground, where permitted by the Director of Operations. Anchoring to trees, posts, pin bars, etc., is not permitted.**

The erection of a tool house is prohibited. A tool box, sufficient to hold only the necessary ropes and tools will be permitted. Both derrick and tool box shall be removed from the Cemetery as soon after the roof is placed as possible.

No material for the erection of a mausoleum shall be deposited on the Cemetery until required for immediate use, nor shall material be placed on any adjoining plots or areas under any circumstances. Material not required for immediate use shall not be brought to the Cemetery. Rubbish or unwanted material shall be removed immediately, and in every case, the premises shall be cleaned upon the completion of the work, leaving no cause for complaint. The cleanliness of adjoining plots shall be protected.

No soil shall be loaded in excess of two (2) tons per square foot, irrespective of the character of the soil. The design shall be such as to uniformly distribute the load over the entire base, and the base must be of such size not to exceed the soil load mentioned.

The grade of all plots shall be determined by the Cemetery and contractors shall be governed thereby. The contractor should consult with the Cemetery's Director of Operations where the condition of the grade or location might necessitate.

As mentioned under other monument work, the contractor shall furnish to the Cemetery for approval, two complete sets of plans (showing all details) and specifications, one of which will be returned to the contractor with the approval of the Cemetery if all requirements have been complied with. The Cemetery's approval or disapproval shall be final and binding on all parties concerned.

Mausoleums shall be designed to provide for only one entombment in any catacomb. The construction of catacombs for the entombment of more than one body behind one catacomb front or tablet will not be permitted.

Foundation walls for a mausoleum shall be at least 18" in thickness and at least 6" thicker than the wall above. All foundations shall be at least 6' in depth. There will be an extra charge where the Cemetery is required to build double or outside forms for the construction of a foundation or where stepping of the top of the foundation may be necessary because of the grade of the lot or the location of the building. The charges for this work may be obtained from the Cemetery at the time the approved plans are returned.

A concrete floor 12" in thickness is required for all mausoleums. The erection of mausoleums will not be permitted between December 15th and March 15th. Any mausoleum under construction and not finished before December 15th, will have to be abandoned until the following March 15th, unless special permission is given by the Director of Operations.

Mausoleums must be of the most suitable and durable construction and materials. Outside walls must be of cut stone and at least 10" in thickness. All stones must hold their face size the full thickness of the wall.

Each course of stone shall be cut true and level, bedded in cement mortar and grouted with cement before the next course is set. Only one course is to be set on any one day to give the cement of each course the necessary time to set before additional weight is loaded thereon. The question of the height of any course will not be taken into consideration. All cement used shall be of a non-staining kind and all sand shall be washed sand, free of loam or other substances.

All exterior joints on a mausoleum shall be raked out at least $\frac{3}{4}$ " and pointed with dry white lead and white damar varnish worked to the proper consistency.

The rough joints of the interior granite shall be pointed up full to the same thickness of the walls or roof.

Each step must be of one piece.

Any mausoleum of a type requiring a flat roof shall have the roof stone of one piece.

Where there is a basement under the mausoleum floor to be used for burial purposes, the opening between girders shall be at least 36" wide and 7'8" in length. There shall be a 10" margin of floor space around the removable floor slab, i.e. the floor space in any mausoleum having a basement for burial purposes shall be not less than 4'8" in width by 9'0" in length. In no case shall the door opening be less than 4" wider in the clear than the width of the removable floor slab.

Openings shall be provided through the outside walls at the bottom and top of the catacomb stacks to provide sufficient ventilation of the building through bronze ventilators, and the building shall be planned and arranged to provide at least 1" ventilation space between the outer walls and the catacomb stacks.

Where it is necessary to anchor any stone work heavy bronze anchors shall be used.

Mausoleums shall face the front of the lot and shall not be set with the side to the road.

Any vase set upon or cut into the buttress blocks must not be designed for the use of floral embellishments.

Catacombs shall be not less than 7'8" in length by 2'8" in depth by 2'3" in height, nor shall there be more than five catacombs in height above the floor.

The slate required for the building shall be of best quality hard slate, free of all unsoundness, cut true and square, rubbed to a uniform thickness of a size and design as may be required. No broken, damaged or cracked material will be acceptable and all slate shall be so designed that it will conform to the requirements of the marble interior. All shelves shall be of the best clear slate, free of ribbons, seams, etc.

Slate shelves for underground vaults shall meet the above requirements, 2" thick and rest at least 2" at the ends and one side in chases left in the foundation walls at the time of construction, properly set and bedded with cement mortar.

Slate shelves above ground shall be 2" thick and sufficiently large to fully cover the top edges of the end pieces and back of the catacombs. All shelves shall have two ½" x 6" slate filler strips. The end pieces for side-opening catacombs and the side pieces for end-opening catacombs shall be 2" in thickness, of proper height, and extend from the inside of the slate backs to the marble posts or vertical rails. The backs of all catacombs shall be of 1" slate, the same length as the shelves, running full over the ends or sides as the case may be, and of the required heights.

The four corners of the catacomb stacks shall be properly braced against the outer wall of the building with brick or concrete piers running from the foundation to the top of stacks. In large mausoleums having end-opening catacombs, each stack shall have additional piers built against the stack where two catacombs join together. All brick shall be new, hard, burnt brick laid in cement mortar, the whole properly fitted together in a first-class workmanlike manner.

The interior of mausoleums shall be lined with approved hard marble of a kind that does not require waxing or piecing. Marble having heavy, wide, weak or porous seams or veins is not acceptable.

All buildings without a basement must have a polished granite floor, not less than 10" in thickness. Where a marble floor is used, the same shall be not less than 2" in thickness, fitted with the necessary bronze fittings and handles to permit removal for basement burials; or solidly bedded and grouted with cement, if the floor is not to be removed. Marble wall and ceiling linings shall be properly braced, dowelled and firmly set in non-staining cement. The use of Plaster of Paris is prohibited. Wall linings shall be not less than 1 ¼" in thickness. Ceilings shall be not less than 1 ¼", properly supported on the front of catacomb stacks and hung from the main stone roof with heavy bronze lewis langers of sufficient strength to carry the marble ceiling and provided with a suitable ventilator.

The vertical stiles or posts shall be not less than 2" x 5", properly and securely built in, using the necessary heavy bronze dowels and anchors, and set in stainless cement. The horizontal or cross stiles shall be not less than 2 ½" x 4", rabbeted for the slate catacomb shelves, and set as mentioned for the vertical stiles. All horizontal stiles shall run full behind vertical stiles, and lap full width over the slate and pieces. Vertical stiles shall be of one piece for the full height. The horizontal stiles for end-opening catacombs shall run fully across at least three catacombs to a full length vertical stile at that point. In this case, the vertical stiles shall be fastened in the best manner between the horizontal stiles and shall be 2" x 3", except at the ends and where the horizontal stiles break on a catacomb partition.

The marble catacomb fronts or tablets shall be not less than 1" finish thickness, of a size to permit easy removal, drilled for and furnished with approved bronze rosettes and handles for removal purposes.

Bronze, the only metal allowed for use on the Cemetery, invites vandalism and should be so fastened that it is irremovable. Caution is urged not to overdo the use thereof, as the Cemetery will in no way be responsible for the theft, mutilation or destruction of any bronze letters, tablets, plaques, trimmings, etc. Bronze is placed on the Cemetery only at the risk of the purchaser; the Cemetery disclaiming all responsibility of such improvements.

All bronze shall be of U.S. Government Standard, cast from an alloy containing not less than 90 per cent pure copper and purchased from an approved memorial dealer. Suppliers shall be required on demand, to certify to the analysis of the bronze.

Where cast bronze is used it shall be of heavy type or pattern. The use of lightweight weak castings will not be permitted. Where rolled or drawn metal is used it shall not be less than No.12 gauge.

Mausoleum doors, hinges, locks, rosettes, handles and all other hardware required shall be of bronze.

Doors shall be substantially constructed; properly braced and shall be of either cast, rolled or drawn sheet or a combination of either.

The interior side of the doors must be fully enclosed and finished. All doors shall open outward. All to be of suitable water and weatherproof design and construction. All doors shall be provided with an approved lock having suitable means that will open the lock from the inside. Where doors are provided with glazing, the glazing shall be of heavy plate glass in a removable frame opening inwardly and shall be protected on the outside with a suitable bronze grille.

Adequate provision shall be made for ventilating the vestibule of mausoleums with ceiling ventilators of sufficient capacity. Also provide and install suitable ventilators with replaceable insect screens in the outside walls, at the top and bottom of the catacomb stacks.

Memorial or art windows shall be of leaded glass and to be protected on the outside by a Lexan protective window and a bronze wire screen properly attached on the outside.

Both memorial/art windows and Lexan shall be set in a double bronze window frame so arranged for easy removal of the windows from the inside.

Outside protective Lexan shall be set in the bronze window frame with suitable glass weatherproof putty.

Window frame to be not less than No. 12 gauge drawn or rolled bronze.

Protective bronze screen is to be attached from the inside and to be not less than No.10 gauge bronze wire woven in a mesh not more than $\frac{3}{4}$ " opening, set in a $\frac{3}{8}$ " bronze frame.

Memorial or decorative windows must have the Lexan set in a waterproof putty or compound, in lead ribs, to make the window dust and weatherproof.

SPECIAL RULES AND REGULATIONS FOR PRE-FABRICATED MAUSOLEUMS

1. A pre-fabricated mausoleum may provide for no more than four (4) catacombs in height on each wall; size of catacombs are as stated in standard mausoleum construction.
2. All regulations regarding use of metals shall apply as in standard mausoleum construction, i.e. all ties and pins must be bronze.
3. The roof and walls shall be no less than 6" thick, all corners shall be tied and walls pinned to base course.
4. All vent covers shall be of bronze.
5. All windows shall be protected by a Lexan shield; doors shall have Lexan installed, if applicable.
6. Foundations will be constructed to 6" wider than the walls and full length and width of the building.

THE FOLLOWING RULE PERTAINS TO THE FORMER HUNGARIAN UNION FIELD ONLY:

Ledgers and vaults are permitted in designated areas only.

Family Monuments are not required to face the walkways.

THE FOLLOWING RULES PERTAIN TO THE FORMER KNOLLWOOD PARK CEMETERY ONLY:

(Width = left to right; Height = top to bottom and Depth (thickness) = front to back.)

No vaults are permitted in single graves or in companion grave areas.

Ledgers and vaults are permitted in designated areas only.

The base of the monument shall not exceed 70% of the width of a plot with a limit of 20'. On a four-grave plot, the width may be 4'; on a six grave plot the width may be 5'. The overall height of any monument, including base, shall

not exceed 4'6". The base may not exceed 1' in height and where made a rough margin line of not less than 2" must be on all four sides. All bases must have not less than a 2" wash front and back and 3" on the side. Base and die must be of same granite. Dies shall be at least 10" in thickness and shall be steeled, axed or polished on all sides; 8" in companion areas.

MONUMENT DIMENSIONS:

Single Graves

- a) flush footstones – must be 2'0" in width, 1'0" in depth 4" in height
- b) single headstones – base must be 2'0" in width, 1'0" in depth and 1'0" in height. Die must be 1'8" in width, 0'8" in depth; 3'0" in height; 4'0" overall (base and die).

Double Headstones / Family Monuments in companion areas

Base must be 4'0" in width, 1'0" in depth and 1'0" in height. The die must be 3'8" in width, 0'8" in depth and 3'0" in height.

Triple Headstones

Base must be 6'0" in width, 1'0" in depth and 1'0" in height. The die must be 5'8" in width, 0'8" in depth and 3'6" in height.

Only flush granite markers, 2' in width, 1' in depth and 4" in height, is permitted at the foot of the graves. They shall be of the same granite as used in the monument and the top shall be steeled, axed or polished.

Memorial Areas: Flush Footstones / Bronze Plaques

Bronze plaques are optional. If opted for, must be 2'0" in width, 1'0" in depth and their bases must set in granite or white cement and be 2'4" in width, 1'4" in depth and 4" in height with a 2" border on all sides.